

**VERIFICATION TRACKER**  
**(Attach to Each Application with Corresponding Documents)**

Application #: \_\_\_\_\_ Approval date: \_\_\_\_\_  Confirmation review  Error prone  **Non** Error prone  For cause

Name of Students	School
1.	
2.	
3.	
4.	
5.	
6.	
7.	

**Date** "We Must Check Your Application" was sent: \_\_\_/\_\_\_/\_\_\_ **Date** Response Due: \_\_\_/\_\_\_/\_\_\_ **Date** Received: \_\_\_/\_\_\_/\_\_\_

**Date** of *Second Notice* (If Applicable): \_\_\_/\_\_\_/\_\_\_ **Date** Response Due: \_\_\_/\_\_\_/\_\_\_ **Date** Received: \_\_\_/\_\_\_/\_\_\_

Application originally approved as:

- A. Free Eligible, based on the household size and income information reported on the application
- B. Free Eligible, based on the NJ SNAP/TANF case number
- C. Reduced Price Eligible

**INCOME APPLICATION**

All incomes listed on the application were verified  Yes  No

Documentation received from:

- Wage Stubs  Agency Records  Written Documents  Collateral Contacts  Other: \_\_\_\_\_

**CATEGORICAL (NJ SNAP/TANF HOUSEHOLDS)**

Confirmed by:

- NJ SNAP/TANF Office Agency Record  Notice of Eligibility  ATP Card (Authorization to Participate)

**VERIFICATION RESULTS**

Results as of the date the verification process was completed:

- A.  No Change
- B.  Responded, Changed to Free
- C.  Responded, Changed to Reduced Price
- D.  Responded, Changed to Paid
- E.  Not Responded Changed to Paid
- F.  **If applicable** "We Have Checked Your Application"  
**Date:** Letter sent to household. \_\_\_/\_\_\_/\_\_\_

Eligibility changes, if applicable, were noted on:

- |  |                              |   |
|--|------------------------------|---|
| Application  | <input type="checkbox"/> Yes | <u>    </u> / <u>    </u> / <u>    </u> |
| Master Eligibility List  | <input type="checkbox"/> Yes | <u>    </u> / <u>    </u> / <u>    </u> |
| Meal Counting System   | <input type="checkbox"/> Yes | <u>    </u> / <u>    </u> / <u>    </u> |
| Eligibility changes were applied to all students in the district | <input type="checkbox"/> Yes | <u>    </u> / <u>    </u> / <u>    </u> |

\_\_\_\_\_  
*Signature of Verifying Official*

\_\_\_\_\_  
*Date Verification Completed*